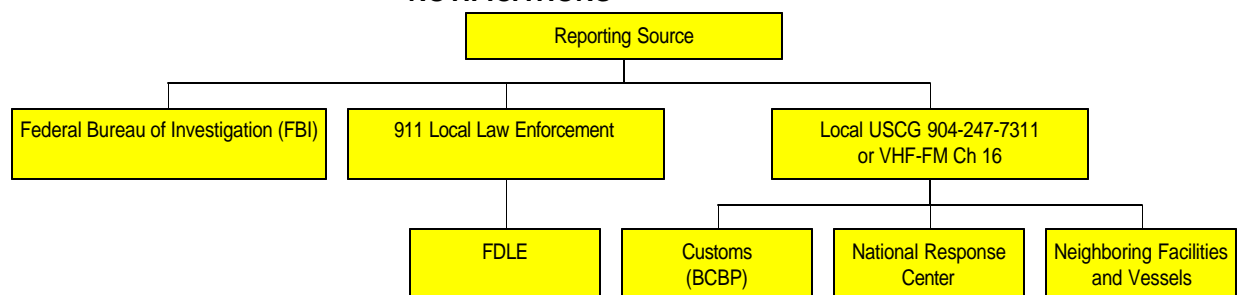


Suspicious Activity Response Procedures (SA-1) Bomb Threat

Reporting Source

- ☐ Using *Bomb Threat Checklist* (see attached), obtain as much information as possible.
- ☐ Consider stopping transfers and transits.
- ☐ Notify local Coast Guard; local law enforcement by calling 911; Federal Bureau of Investigation (FBI).
- ☐ If threat is aboard a vessel, maintain communications, and report changes in situation.
- ☐ Prevent unauthorized personnel or vehicles access to the scene.
- ☐ Activate vessel's or facility's bomb threat plan and follow standard operating procedures.
- ☐ Designate command post for responding agencies to report to.
- ☐ Refer to *(TSI-3) Response Procedures: Explosive Device Discovery* if a device is discovered.
- ☐ **Bomb Search SOP's:**
 - Facility/vessel is responsible for conducting a bomb search since they are more familiar with area than law enforcement authorities.
 - Only mission is to search for and report any suspicious objects.
 - Search teams should work in teams of two.
 - Do not energize or de-energize any electrical switches or use radios during the search.
 - Most likely areas for a bomb are in or around machinery, large shrubberies, commercial trash bins, and mailboxes.
 - Amount of time available should dictate whether search is quick sweep or exhaustive search.
 - Know results of your threat analysis and rating of threat's chance of occurring.
 - Each team should have separate search area. Prioritize search areas.
 - Educate searchers in proper use of special equipment that will be used during search.
 - Develop communication procedures without radios.
 - Know how to mark searched or "clean" areas.

NOTIFICATIONS



Roles and Responsibilities

Local	Law Enforcement	<ul style="list-style-type: none"> Monitor industry's search If threat is deemed credible: <ul style="list-style-type: none"> Coordinate shoreside response If threat is deemed credible and vessel is brought to pier, consider restricting vehicle and personnel access to area If threat is deemed credible and vessel is brought to pier, consider evacuation of areas near vessel and facility Control vehicle traffic on bridges/tunnels that vessel may transit through
	FDLE	<ul style="list-style-type: none"> Monitor industry's search Provide assistance when requested by local authorities
State	FWCC	<ul style="list-style-type: none"> Provide assistance when requested by Coast Guard or local authorities
	USCG	<ul style="list-style-type: none"> Monitor industry's search Notify NRC and BCBP If threat is deemed credible: <ul style="list-style-type: none"> Establish safety zone around vessel and restrict passage of traffic near vessel Prevent vessel from moving until cleared by authorities Dispatch vessels to enforce safety zone Direct nearby facilities or vessels conducting transfers to secure operations Consider directing vessels to anchorage or designated location based on assessed threat
	FBI	<ul style="list-style-type: none"> Monitor situation If bomb is found: <ul style="list-style-type: none"> If bomb is found, dispatch Bomb Squad Respond to scene to determine appropriate actions
	BCBP	<ul style="list-style-type: none"> Coordinate movement of vessels with CG Provide assistance as necessary
Industry	Vessel/Facility Receiving Threat	<ul style="list-style-type: none"> Call 911, local USCG, and FBI. Search vessel or facility for suspicious packages (see first page for tips on bomb searches and <i>TSI Response Procedures (TSI-3) Bomb Discovered</i> for tips on identifying suspicious packages) Designate spokesperson at facility to escort authorities Provide site specific information Report any changes in situation to local law enforcement Notify adjacent facilities and vessels If threat is deemed credible: <ul style="list-style-type: none"> Secure access to scene Evacuate specific area or entire facility Consider stopping transfers and transits Post additional security

Checklist for Telephone Bomb Threats

Place this sheet under your telephone

Questions to ask:

When is the bomb going to explode?
Where is the bomb right now?
What does the bomb look like?
What will cause it to explode?
Did you place the bomb?
Why?
What is your address?
What is your name?

Write down exact wording of the threat:

Sex of caller: Race:
Age: Length of call:

Number at which call was received:

Time: **Date:**

Description of caller's voice:

<input type="checkbox"/> calm	<input type="checkbox"/> nasal
<input type="checkbox"/> angry	<input type="checkbox"/> stutter
<input type="checkbox"/> excited	<input type="checkbox"/> lisp
<input type="checkbox"/> slow	<input type="checkbox"/> raspy
<input type="checkbox"/> rapid	<input type="checkbox"/> deep
<input type="checkbox"/> soft	<input type="checkbox"/> rugged
<input type="checkbox"/> loud	<input type="checkbox"/> clearing throat
<input type="checkbox"/> laughter	<input type="checkbox"/> deep breathing
<input type="checkbox"/> crying	<input type="checkbox"/> cracking voice
<input type="checkbox"/> normal	<input type="checkbox"/> disguised
<input type="checkbox"/> distinct	<input type="checkbox"/> accent
<input type="checkbox"/> slurred	<input type="checkbox"/> familiar
<input type="checkbox"/> whispered	

Background noise:

<input type="checkbox"/> street noises	
<input type="checkbox"/> factory machinery	
<input type="checkbox"/> crockery	<input type="checkbox"/> animals
<input type="checkbox"/> voices	<input type="checkbox"/> clear
<input type="checkbox"/> PA system	<input type="checkbox"/> static
<input type="checkbox"/> music	<input type="checkbox"/> local
<input type="checkbox"/> house noises	<input type="checkbox"/> booth
<input type="checkbox"/> long distance	<input type="checkbox"/> motor
<input type="checkbox"/> office machinery	
Other:	

If voice is familiar, who did it sound like?

Threat Language:

<input type="checkbox"/> well spoken (educated)	
<input type="checkbox"/> Incoherent	<input type="checkbox"/> taped
<input type="checkbox"/> foul	<input type="checkbox"/> irrational
<input type="checkbox"/> message read by threat maker	

Write down any other important information about the call on the reverse of this sheet and immediately report incident to law enforcement personnel.

This checklist is based on the FBI Bomb Data Center Bomb Threat Checklist